



Gold Nugget Service Area Board

1900 First Avenue, Public Works Room 219, 5:30pm

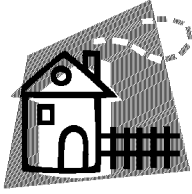
May 17, 2018

AGENDA

1. Call to Order _____ (time)
2. Roll Call
3. Election of Officers FY18
4. Citizen's Comments
5. **APPROVAL OF PREVIOUS MINUTES**
 - a. October 11, 2016
Motion _____ / Second _____
passed ___ failed ___
Amended as follows:
6. **Reports of Officers, Staff or Committees**
 - a. Financials
7. **Unfinished Business**
8. **New Business**
 - a. Number of required meetings per year (previous Minutes – Items For Future Agendas)
 - b. Culvert replacement on Martin Bugge Road (previous Minutes – Board Discussions)
 - c. Snow removal contract increases
 - d. Review proposed FY19 Budget
 - e. 2018 summer projects
 - f. Ditch cleaning and alder removal – Laura Plenert
 - g. Street conditions – Laura Plenert
9. **Board Discussions**
10. **Items For Future Agendas**
11. **Adjournment** _____ (time)

Date of next meeting is _____.

NAME	PRESENT	ABSENT
Eric Collins		
Mike Cessnun		
Laura Plenert		
Charles Hanas		
Brian Morman		



Gold Nugget Service Area Board

1900 First Avenue, Public Works Room 219, 5:30pm

October 11, 2016

AGENDA

Mike

1. **Call to Order:** 1730 hours
2. **Roll Call:** Present: Mike Cessnun, Chuck Hanas, Laura Plenert, Brian Morman & Morgan Barry (KGB).
3. **Election of Officers FY17**

Eric Collins – Chair; Brian Morman – Vice Chair; Laura Plenert - Secretary
4. **Citizen's Comments:** None
5. **APPROVAL OF PREVIOUS MINUTES**
 - a. April 19, 2016
Motion: Chuck Hanas / Second: Mike Cessnun
Passed: X Unanimous
6. **Reports of Officers, Staff or Committees**
 - a. Financials: Morgan reviewed the financials with the group. Some discussion – no questions.
7. **Unfinished Business**
N/A
8. **New Business**
 - a. **Discussion regarding lowering Road Service Fees – Hanas**
Chuck discussed the average amount spent over the last 7 years.
Discussion about the balance in the account vs. average annual spending.
Motion – by Chuck Hanas: To reduce quarterly fee to \$125.00 per quarter per household.
Second: Mike Cessnun
Passed: X Unanimous
 - b. **Review snow removal history** – Discussed as part of Item A.
 - c. **Snow removal contract FY17** – Reviewed. It was mentioned how much the early morning plowing is appreciated.
 - d. **Culvert replacement costs** – Also discussed during the conversation about lowering the quarterly fees. Morgan presented different scenarios of plowing costs combined with culvert replacement costs and the resulting balance that would remain under each different scenario.
9. **Board Discussions:** There was discussion about replacing the culvert on Martin Bugge Rd. Cost differences were discussed between sole source provider or using different companies for different parts of the job. It would be 50% higher to use only Secon for the entire job. Also discussed was the timing of the work. It was decided that it would be unwise to attempt to do the work this year. We

don't want the pipe replacement done and then not be able to have the asphalt done this year – problems would arise with snow plowing.

Motion: I move to direct staff to proceed with procuring quotes to replace on Martin Bugge under one contractor, with the pavement to be performed separately.

Motion: Laura Plenert / Second: Chuck Hanas

Passed: X Unanimous

10. Items For Future Agendas: Discussion about number of meetings per year. Group leaned towards 2 per year. No decision – waiting on Assembly to pass ordinance.

11. Adjournment: 1815 hours

Date of next meeting is: Not set at this time.

NAME	PRESENT	ABSENT
Eric Collins		X
Mike Cessnun	X	
Laura Plenert	X	
Charles Hanas	X	
Brian Morman	X	

Ketchikan Gateway Borough

Summary of Revenues & Expenditures

Gold Nugget Service Area FY 2018

Report name: FY18 Service Area Rev Ex Mud Bight

		FY 2018 YTD	Encumbrance 6/30/2018	FY 2018 YTD + Encumbrance	Budget	Variance Fav/(Unfav)	% Budget Used
870 - Gold Nugget Service Area							
Revenues							
870-00-000-4080	PENALTY & INTEREST	138	0	138	0	138	0.00%
870-00-000-4305	INTEREST INCOME	785	0	785	0	785	0.00%
870-00-000-4369	ROAD FEES	12,000	0	12,000	12,000	0	100.00%
	Totals for Sub Department(s) 000 - 000:	12,923	0	12,923	12,000	923	107.69%
Total Revenues		12,923	0	12,923	12,000	923	107.69%
Expenses							
870-90-000-6090	CONTRACTUAL SERVICES	11,999	11,749	23,747	17,000	-6,747	139.69%
870-90-000-6130	ADMINISTRATIVE FEES	657	0	657	1,920	1,263	34.23%
870-90-000-6441	ROAD MAINTENANCE	55	0	55	15,000	14,945	0.37%
	Totals for Sub Department(s) 000 - 000:	12,711	11,749	24,459	33,920	9,461	72.11%
Total Expenses		12,711	11,749	24,459	33,920	9,461	72.11%
NET SURPLUS/(DEFICIT)		212	-11,749	-11,536	-21,920	10,384	52.63%

Fund Balance 07/01/17	\$	72,197.28
Revenue to date	\$	12,000.00
Expenses to date	\$	(12,711.00)
Fund Balance 05/17/18	\$	71,486.28

Ketchikan Gateway Borough General Ledger Report Gold Nugget Service Area

Date	Trans.	Journal	Reference	Debit Amount	Credit Amount	Balance
870-90-000-6090						
Account: 870-90-000-6090 (CONTRACTUAL SERVICES)						
7/1/2017			<i>Account Beginning Balance</i>			\$0.00
10/23/2017	28789-204	Accounts Payable	KETCHIKAN DAILY NEWS-Classified ad- IFB snow removal for s	\$36.80		
12/12/2017	29151-205	Accounts Payable	BURNETTE'S CONSTRUCT-Nov 17 snow removal, ice melt-447	\$1,323.50		
1/3/2018	29267-167	Accounts Payable	BURNETTE'S CONSTRUCT-Dec 17 snow removal, ice melt-4475	\$1,924.00		
2/6/2018	29610-118	Accounts Payable	BURNETTE'S CONSTRUCT-Plowing services, salt-44756-6873	\$2,353.00		
3/15/2018	29854-266	Accounts Payable	BURNETTE'S CONSTRUCT-Snow removal services-44756-6978	\$5,297.00		
4/4/2018	30005-231	Accounts Payable	BURNETTE'S CONSTRUCT-Snow removal - Mar 18-44756-7128	\$492.50		
5/8/2018	30295-161	Accounts Payable	BURNETTE'S CONSTRUCT-Snow Removal - Apr 18-44756-7258	\$572.00		
			<i>Account Subtotals</i>	\$11,998.80	\$0.00	
6/30/2018			<i>Account Net Change</i>			\$11,998.80
6/30/2018			<i>Account Ending Balance</i>			\$11,998.80
870-90-000-6130						
Account: 870-90-000-6130 (ADMINISTRATIVE FEES)						
7/1/2017			<i>Account Beginning Balance</i>			\$0.00
9/30/2017	28616-13	Journal Entry	JE09-010 FY18 admin fees- 1st qtr	\$3.29		
12/31/2017	29283-14	Journal Entry	JE12-027 FY18 Admin fees 2nd qtr	\$79.41		
3/31/2018	30174-13	Journal Entry	JE03-017 FY18 Admin Fees 3rd Qtr	\$574.44		
			<i>Account Subtotals</i>	\$657.14	\$0.00	
6/30/2018			<i>Account Net Change</i>			\$657.14
6/30/2018			<i>Account Ending Balance</i>			\$657.14
870-90-000-6441						
Account: 870-90-000-6441 (ROAD MAINTENANCE)						
7/1/2017			<i>Account Beginning Balance</i>			\$0.00
9/22/2017	28540-41	Accounts Payable	TAPCO-Street signs, posts, aluminum sleeves-18164-I577009	\$36.91		
9/22/2017	28540-47	Accounts Payable	ALASKA MARINE LINES -Tapco-18164-804881	\$17.93		
			<i>Account Subtotals</i>	\$54.84	\$0.00	
6/30/2018			<i>Account Net Change</i>			\$54.84
6/30/2018			<i>Account Ending Balance</i>			\$54.84

Ketchikan Gateway Borough Encumbrance Report

Vendor	PO Number	PO Date	Line Item Number	Product ID	Description	Enc. Post Balance
BURNETTE'S CONSTRUCTION, LLC						
BURNETTE'S CONSTRUCTION, L	44756	12/8/2017	1		FY18 Snow removal	\$11,748.50
<i>Totals for BURNETTE'S CONSTRUCTION, LLC</i>						<u>\$11,748.50</u>

4/25/2018

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Kyle Burnette
Burnette's Construction
Po Box 5401
Ketchikan, Alaska 99901

Attn: Amy Briggs
Ketchikan Gateway Borough
1900 First Avenue Suite 210
Ketchikan, Alaska 99901

**Re: Annual Renewal of Snow Removal Service for Waterfall, Mudbight, Gold Nugget
and Forest Park**

Due to the exponential increase in freight cost and the increase in fuel costs, I would like to raise our contract prices for the 2018-2019 season by 5% to the following prices:

Mudbight, Waterfall and Gold Nugget:

Hourly Rate of Snow Removal Service:	\$93.00
Cost per Yard of Sand:	\$52.00
Cost Per Pound of Ice-Melt:	\$00.29

Forest Park:

Hourly Rate of Snow Removal Service:	\$126.00
Cost Per Pound of Ice-Melt	\$ 00.42

Respectfully,



Kyle Burnette
Owner
Burnette's Construction

KETCHIKAN GATEWAY BOROUGH
FY 2019
870 GOLD NUGGET SERVICE AREA

	FY2017 ACTUAL	FY2018 FINAL	FY2018 ESTIMATED	FY2019 ORIGINAL	FY19-FY18 ORIGINAL	FY19-FY18 Final-%
BEGINNING FUND BALANCE	83,399	72,197	72,197	50,495	(21,702)	(30.1%)
4080 PENALTY & INTEREST	28	0	115	100	100	0.0%
PENALTY AND INTEREST	28	0	115	100	100	0.0%
4305 INTEREST INCOME	9	0	103	200	200	0.0%
INVESTMENT INCOME	9	0	103	200	200	0.0%
4369 ROAD FEES	17,760	12,000	12,000	12,000	0	0.0%
SERVICE FEES	17,760	12,000	12,000	12,000	0	0.0%
TOTAL REVENUES	17,796	12,000	12,218	12,300	300	2.5%
6090 CONTRACTUAL SERVICES	19,067	17,000	17,000	17,000	0	0.0%
6441 ROAD MAINTENANCE	8,290	15,000	15,000	15,000	0	0.0%
OPERATING EXPENSES	27,357	32,000	32,000	32,000	0	0.0%
6130 ADMINISTRATIVE FEES	1,641	1,920	1,920	1,920	0	0.0%
NON OPERATING EXPENSES	1,641	1,920	1,920	1,920	0	0.0%
TOTAL APPROPRIATIONS	28,998	33,920	33,920	33,920	0	0.0%
NET EXCESS REV OVER (UNDER) APP	(11,202)	(21,920)	(21,702)	(21,620)	300	(1.4%)
END ENDING FUND BALANCE	72,197	50,277	50,495	28,875	(21,402)	(42.6%)